

Master Agreement #: **18P 2212090000000000080**

Contractor: **PERISCOPE HOLDINGS**

Participating Entity: **STATE OF ALASKA**

Participating Addendum# 2024-PERI-001

This Participating Addendum is entered into by Contractor and Participating Entity. The Participating Entity for this document is the Alaska Department of Health (collectively, the "Parties").

### **Scope and Participation:**

1. Scope:

This Participating Addendum authorizes the Alaska Department of Health to acquire the specific products and services identified below.

- *Requisition Management module*
- *CLM Module*

The above modules are for contract tracking and workflow management only. At no time shall contract payments, contract purchases or any other procurement activities be allowed.

Any scope exclusions specified herein apply only to this Participating Addendum and shall not amend or affect other participating addendums or the Master Agreement itself.

2. Participation: This Participating Addendum covers participation of Participating Entity in the above-referenced Master Agreement between the Alaska Department of Health and Contractor for the specific services referenced above only. This Participating Addendum can be used by any other state agencies, institutions of higher education, cities, counties, districts, and other political subdivisions of the state, and can be used by any nonprofit organizations within the state. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.

3. Term:

This Participating Addendum has an automatic termination clause and will become effective as of the date of the last signature below and shall automatically terminate 60 months from the effective date of the document unless this Participating Addendum has been amended to alter the termination date.

4. Primary Contacts: The following (or their named successors) are the primary contact individuals for this Participating Addendum:

#### **CONTRACTOR:**

Name:	Jeff Haag
Address:	5000 Plaza on the Lake, Austin TX 78746
Telephone:	(775) 230-6790
Email:	jeff.haag@mdfcommerce.com

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**PARTICIPATING ENTITY:**

Name:	Jennifer Krick
Address:	333 Willoughby Ave. Suite 801 Juneau, AK 99801
Telephone:	(907) 465-5680
Email:	jennifer.krick@alaska.gov

**Participating Entity Modifications and Additions to the Master Agreement**

This Participating Addendum incorporates all terms and conditions of the Master Agreement as applied to the Participating Entity and Contractor.

Any limitations, modifications, or additions specified herein apply only to the agreement and relationship between Participating Entity and Contractor and shall not amend or affect other participating addendums or the Master Agreement itself.

**Administrative Fees:** The Master Agreement allows Participating States and Entities to incorporate an administrative fee into the published Master Agreement pricing.

Contractor shall submit a check, payable to the State of Alaska, remitted to the Department of Administration, Office of Procurement and Property Management for the calculated amount equal to 1.5% of the net sales under this PA for the quarterly period including both State of Alaska Agencies and its Political Subdivisions.

Contractor must include the **PA Number # 2024-PERI-001** on the check. Those checks submitted to the State without the PA Number will be returned to Contractor for additional identifying information.

Administrative fee checks shall be submitted to:

ATTN: Purchasing Section  
State of Alaska  
Department of Administration  
Office of Procurement and Property Management  
PO Box 110214  
Juneau, AK 99811-0214

The administrative fee shall not be included as an adjustment to Contractor's Master Agreement pricing and shall not be invoiced or charged to the ordering agency.

Payment of the administrative fee is due irrespective of payment status on any orders from a Purchasing Entity.

Administrative fee checks are due for each quarter as follows:

<u>Reporting Period</u>	<u>Due Date</u>
State Fiscal Quarter 1 (Jul 1 - Sept 30):	Oct 31
State Fiscal Quarter 2 (Oct 1 - Dec 31):	Jan 31
State Fiscal Quarter 3 (Jan 1 - Mar 31):	Apr 30
State Fiscal Quarter 4 (Apr 1 - Jun 30):	Jul 31

Any quarter with zero sales must be reported as zero sales. This may be done electronically via email to the State of Alaska contact listed in this PA.

**Reporting:** Detailed Sales Data Required Reports: Contractor must submit quarterly reports to [doa.dss.vendorreport@alaska.gov](mailto:doa.dss.vendorreport@alaska.gov) and CC the Contracting Officer assigned by the State to manage this Participating Addendum. The Contractor will include the Participating Addendum # **PA#2024-PERI-0001** and quarter for which the report is for in the subject line of the email.

<u>Reporting Period</u>	<u>Due Date</u>
State Fiscal Quarter 1 (Jul 1 - Sept 30):	Oct 31
State Fiscal Quarter 2 (Oct 1 - Dec 31):	Jan 31
State Fiscal Quarter 3 (Jan 1 - Mar 31):	Apr 30
State Fiscal Quarter 4 (Apr 1 - Jun 30):	Jul 31

5. Lease Agreements: **“Reserved”**.
6. Subcontractors: All contractors, dealers, and resellers authorized to provide sales and service support in Participating Entity’s state, as shown on Contractor’s NASPO ValuePoint-specific webpage, may provide sales and service support to users of this Participating Addendum. Participation of Contractor’s contractors, dealers, and resellers will be in accordance with the terms and conditions set forth in the Master Agreement.
7. Orders: Any order placed by Participating Entity or a Purchasing Entity for a product or service offered through this Participating Addendum shall be deemed to be a sale under, and subject to the pricing and other terms and conditions of, the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to the order.

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IN WITNESS WHEREOF, the Parties have executed this Participating Addendum.

**PARTICIPATING ENTITY: State of Alaska    CONTRACTOR: Periscope Holdings**

Signature: 	Signature: 
Name: Brooke Cashion	Name: Mark Eigenbauer
Title: Acting Chief Procurement Officer	Title: President
Date: February 16, 2024	Date: February 16, 2024

For questions regarding NASPO ValuePoint Participating Addendums, please contact the Cooperative Contract Coordinator team at [info@naspovaluepoint.org](mailto:info@naspovaluepoint.org).

Fully executed NASPO ValuePoint Participating Addendums must be submitted via email in PDF format to [pa@naspovaluepoint.org](mailto:pa@naspovaluepoint.org).